



ATLAS TOWNSHIP, MI

TOWNSHIP BOARD

MINUTES • DECEMBER 18, 2017

Regular Meeting

Township Hall

5:30 PM

7386 S. Gale Rd, Grand Blanc, MI 48439

1 **1. CALL MEETING TO ORDER**

2 **2. PLEDGE OF ALLEGIANCE**

3 **3. ROLL CALL**

Attendee Name	Title	Status	Arrived
Tere Onica	Supervisor	Present	
Barry June	Trustee	Present	
Ann Marie Moore	Treasurer	Present	
Patrick Major	Trustee	Present	
Katie Vick	Clerk	Present	

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5 **4. STAFF PRESENT**

6 Sheri Wilkerson, CMC, Deputy Clerk

7 David Lattie, Township Attorney

8 Steve Bullen, Fire Chief

9 **5. APPROVAL OF AGENDA**

10 1. Motion to approve the agenda as amended.

11 **RESULT: ADOPTED [UNANIMOUS]**
 12 **MOVER:** Barry June, Trustee
 13 **SECONDER:** Ann Marie Moore, Treasurer
 14 **AYES:** Onica, June, Moore, Major, Vick

15 Add under New Business agenda item #13: PROMOTION OF FIRE LT. BRAD BLAKER TO
16 THE POSITION OF CAPTAIN EFFECTIVE IMMEDIATELY.

17 **6. APPROVAL OF MINUTES**

18 1. Township Board - Regular Meeting - Oct 16, 2017 5:30 PM

19 **RESULT: ACCEPTED AS AMENDED [UNANIMOUS]**
 20 **MOVER:** Ann Marie Moore, Treasurer
 21 **SECONDER:** Patrick Major, Trustee
 22 **AYES:** Onica, June, Moore, Major, Vick

23 Amendments to minutes are as follows:

24 Page 1 line 2: Add to CDBG Hearing: Atlas Township will consider entering into
25 interlocal loan agreement(s) with Grand Blanc, or Davison Township for subdivision
26 roads or road repairs in low to moderate income areas, or for any other project Atlas

27 could transfer funds that could not be used in other qualified projects that may or may
 28 not be required to be paid back in the future to Atlas Township.
 29 Strike line 86.
 30 Page 6 Add: Atlas Township will consider entering into interlocal loan agreement(s) with
 31 Grand Blanc, or Davison Townships for subdivision road or road repairs in low to
 32 moderate income areas, or for any other project Atlas could transfer funds that could be
 33 used in other qualified projects that may or may not be required to be paid back in the
 34 future to Atlas Township. This is in the event that funding for some or any of the needs
 35 identified cannot be used in Atlas Township.
 36 Page 7 line 252: insert: the word "motion" prior to the motion for consistency in
 37 identifying the motion in the body of the minutes.
 38 Page 6 line 230 change "Tenbrink" to "TenBrink"

39 2. Township Board - Special Meeting - Oct 24, 2017 5:00 PM

40	RESULT:	ACCEPTED [UNANIMOUS]
41	MOVER:	Barry June, Trustee
42	SECONDER:	Tere Onica, Supervisor
43	AYES:	Onica, June, Moore, Major, Vick

44 3. Township Board - Special Meeting - Dec 5, 2017 4:00 PM

45	RESULT:	ACCEPTED AS AMENDED [UNANIMOUS]
46	MOVER:	Barry June, Trustee
47	SECONDER:	Ann Marie Moore, Treasurer
48	AYES:	Onica, June, Moore, Major, Vick

49 Page 2 line 39: add at the end of the sentence: to be expensed to Major Equipment GL
 50 #206.000.000.977.000.
 51 Line 44: correct the case on the word "additional"
 52 Add to line 60: Roger Davis was recognized and thanked for stepping up to cover the
 53 duties of the fire department chief in the absence of one.

54 **7. TREASURER'S REPORT**

55 1. TREASURER'S REPORT

56 2. Motion to approve Treasurer's report for November and December as presented

57	RESULT:	ADOPTED [UNANIMOUS]
58	MOVER:	Tere Onica, Supervisor
59	SECONDER:	Patrick Major, Trustee
60	AYES:	Onica, June, Moore, Major, Vick

61 **8. DISBURSEMENTS**

62 1. DISBURSEMENTS

63 2. Motion to honor the warrants and pay the bills as presented.

64 **RESULT: ADOPTED [UNANIMOUS]**
65 **MOVER:** Ann Marie Moore, Treasurer
66 **SECONDER:** Patrick Major, Trustee
67 **AYES:** Onica, June, Moore, Major, Vick

68 Gale Lake check to maintain a positive bank balance \$247.55 Consider setting up a
69 spread sheet to keep track.

70 **9. REPORTS**

- 71 1. SHERIFF DEPARTMENT ACTIVITY REPORT
- 72 2. FIRE DEPARTMENT ACTIVITY REPORT
- 73 3. BUILDING DEPARTMENT ACTIVITY REPORT
- 74 4. BUDGET REPORT
- 75 5. PLANNING COMMISSION ACTIVITY REPORT
- 76 6. ZONING BOARD OF APPEALS ACTIVITY REPORT

77 **10. PUBLIC COMMENTS**

78 John king 8400 rhoads road - laws already in effect regarding drones newly updated.

79 **11. OLD BUSINESS**

- 80 1. ADOPT ORDINANCE #17-01 DRONES
- 81 2. Motion to remove from agenda proposed ordinance #17-01 Drones.

82 **RESULT: ADOPTED [UNANIMOUS]**
83 **MOVER:** Tere Onica, Supervisor
84 **SECONDER:** Barry June, Trustee
85 **AYES:** Onica, June, Moore, Major, Vick

86 3. ADOPT RESOLUTION #17-26 AND AGREEMENT WITH THE RIVER CHURCH FOR
87 SHERIFF SERVICES VIA TOWNSHIP CONTRACT

88 4. Motion to adopt resolution #17-28 and approve agreement as amended with the
89 River Church for Sheriff Services.

90 **RESULT: ADOPTED [UNANIMOUS]**
91 **MOVER:** Tere Onica, Katie Vick
92 **AYES:** Onica, June, Moore, Major, Vick

93 **RESOLUTION NO. 17-28**

94 **RESOLUTION ADOPTING AGREEMENT BETWEEN**

ATLAS TOWNSHIP AND THE RIVER CHURCH

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Whereas, the Township of Atlas (Township) wishes to enter into an agreement between itself and The River Church (Church) to provide policing services by the Genesee County Sheriff’s Department (Sheriff) above and beyond the existing contract supported by the residents of the Township, and

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Now Therefore Be It Resolved the Township Board of the Township of Atlas hereby authorizes the Supervisor to enter into the Agreement (attached hereto) at its meeting held on the 18th day of December, 2017.

105 **12. NEW BUSINESS**

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1. SKYWAY TOWERS, LLC'S APPLICATION FOR CONDITIONAL USE PERMIT FOR WIRELESS COMMUNICATION FACILITY

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2. Motion to approve application for Skyway Towers Conditional Use Permit for proposed construction of Wireless Communication Facility on 9046 S. Irish Rd., Grand Blanc Huntsman's Club property as proposed.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Tere Onica, Supervisor
AYES: Onica, June, Moore, Major, Vick

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3. ACCEPT RESIGNATION; BOB DIXON FROM BOARD OF REVIEW EFFECTIVE IMMEDIATELY

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4. Motion to accept the resignation of Bob Dixon from the Board of Review effective immediately.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Ann Marie Moore, Treasurer
SECONDER: Barry June, Trustee
AYES: Onica, June, Moore, Major, Vick

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Bob Dixon has served on the BOR for several years. He will be going south in March and does not think he will be available. He has decided to retire from his position on the BOR. Alternate Jim Slade will take his vacated position. Another alternate appointee will be brought to the Board in January.

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5. ADOPT FEDERAL POVERTY GUIDELINES

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6. Motion to adopt the 2018 Poverty Exemption Guidelines as presented.

128 **RESULT: ADOPTED [UNANIMOUS]**
 129 **MOVER:** Barry June, Trustee
 130 **SECONDER:** Ann Marie Moore, Treasurer
 131 **AYES:** Onica, June, Moore, Major, Vick

132 The State Tax Commission requires the township to annually adopt the income threshold
 133 of property owners to determine whether, or not they qualify for any exemption based
 134 on their income.

135 7. MFM NETWORK, INC., AGREEMENT TECHNOLOGY CONSULTANT SERVICE
 136 AGREEMENT

137 8. Motion to extend the Technology consultant agreement with MFM Networks for 40-
 138 hours prepaid for a total of \$4,000.

139 **RESULT: ADOPTED [UNANIMOUS]**
 140 **MOVER:** Ann Marie Moore, Treasurer
 141 **SECONDER:** Patrick Major, Trustee
 142 **AYES:** Onica, June, Moore, Major, Vick

143 Nothing has changed with this service or cost, we annually approve pre-purchasing
 144 hours for IT service. The cost remain at \$100/hour for 40-hours of service in the
 145 amount of \$4,000.

146 9. BOARD AND COMMISSION 2018 MEETING ROOM DATES

147 10. Motion to approve the 2018 Meeting Calendar as amended.

148 **RESULT: ADOPTED [UNANIMOUS]**
 149 **MOVER:** Ann Marie Moore, Treasurer
 150 **SECONDER:** Barry June, Trustee
 151 **AYES:** Onica, June, Moore, Major, Vick

152 11. BUDGET WORKSHOP 2018 MEETING DATES

153 12. Motion to approve the 2018 budget workshop meeting dates as amended.

154 **RESULT: ADOPTED [UNANIMOUS]**
 155 **MOVER:** Barry June, Trustee
 156 **SECONDER:** Ann Marie Moore, Treasurer
 157 **AYES:** Onica, June, Moore, Major, Vick

158 Budget Workshop meeting dates:
 159 Thursday, January 4, 10:00 a.m.
 160 Thursday, January 11, 4:00 p.m.
 161 Tuesday, January 30, 4:00 p.m.
 162 Tuesday, February 20, 4:00 p.m.
 163 Thursday, March 1 4:00 p.m.

164 13. 2018 BUILDING HOLIDAY CLOSURE DATES

165 14. Motion to approve the 2018 building holiday closing calendar as presented.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Barry June, Trustee
SECONDER:	Katie Vick, Clerk
AYES:	Onica, June, Moore, Major, Vick

170 Dates were reviewed by the Treasurer, Clerk and Supervisor and also Genesee County
171 closures were taken into consideration.

172 15. APPROVE QUOTE FOR LIMESTONE: JORDAN ROAD

173 16. Motion to approve the quote for limestone purchase for Jordan Road from Stoneco
174 for 3,500 ton MDOT 23A limestone, material rate \$14.30 with freight at \$4.15 for a
175 total of \$18.45 per ton (\$64,575).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tere Onica, Supervisor
SECONDER:	Barry June, Trustee
AYES:	Onica, June, Moore, Major, Vick

180 17. Motion to promote Fire Lt. Brad Blaker to the position of Captain effective
181 immediately.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ann Marie Moore, Treasurer
SECONDER:	Tere Onica, Supervisor
AYES:	Onica, June, Moore, Major, Vick

186 **13. PUBLIC COMMENTS**

187 Dale Statson, 10120 E. Maple Ave., 1010 representing Grand Blanc Huntsman Club,
188 thanked Planning Commission and Board of Trustees for approving the tower.

189 **14. ATTORNEY COMMENTS**

190 None

191 **15. BOARD COMMENTS**

192 Board wished everyone a Merry Christmas and Happy New Year.

193 1. 9045 PERRY ROAD

194 Supervisor Onica indicated that she completed the Declaration of Restrictive Covenant
195 for Residential Remedial Action on 9045 Perry Road.

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197 Supervisor prepared thank you letters to the Fire Chiefs on the Succession Team for
198 board members signatures.
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200 Treasurer and Trustees wished everyone a Merry Christmas and Happy New Year.

201 **16. ADJOURNMENT**

202 1. Motion to adjourn the meeting at 6:17 p.m.

203	RESULT:	ADOPTED [UNANIMOUS]
204	MOVER:	Tere Onica, Supervisor
205	SECONDER:	Ann Marie Moore, Treasurer
206	AYES:	Onica, June, Moore, Major, Vick