



ATLAS TOWNSHIP, MI

TOWNSHIP BOARD

MINUTES • AUGUST 21, 2017

Regular Meeting

Township Hall

5:30 PM

7386 S. Gale Rd, Grand Blanc, MI 48439

1 **1. CALL MEETING TO ORDER**

2 **2. PLEDGE OF ALLEGIANCE**

3 **3. ROLL CALL**

Attendee Name	Title	Status	Arrived
Tere Onica	Supervisor	Present	
Barry June	Trustee	Present	
Ann Marie Moore	Treasurer	Present	
Patrick Major	Trustee	Present	
Katie Vick	Clerk	Present	

4

5 **4. STAFF PRESENT**

6 Sheri Wilkerson, Deputy Clerk/Recording Secretary

7 David Lattie, Township Attorney

8 Fred Forys, Fire Chief

9 Matt Hart, Building Inspector

10 **5. TOWNSHIP AUDIT REPORT: YEO & YEO**

11 Mark Perry, CPA, presented the audit report to the Board.

12 **6. APPROVAL OF AGENDA**

13 1. Motion to approve agenda with amendment to move Township Building renovations
14 to number one under old business and add parking lot sealing to the list.

15 **RESULT: ADOPTED [UNANIMOUS]**

16 **MOVER:** Tere Onica, Supervisor

17 **SECONDER:** Barry June, Trustee

18 **AYES:** Onica, June, Moore, Major, Vick

19 **7. TREASURERS REPORT**

20 1. TREASURER'S REPORT JULY 2017

21 2. Motion to receive the Treasurer's Report as presented including the Pathways savings
22 report.

23 **RESULT: ADOPTED [UNANIMOUS]**
 24 **MOVER:** Barry June, Trustee
 25 **SECONDER:** Katie Vick, Clerk
 26 **AYES:** Onica, June, Moore, Major, Vick

27 **8. DISBURSEMENTS**

- 28 1. DISBURSEMENT JULY 2017
- 29 2. Motion to honor the warrants and pay the bills as presented.

30 **RESULT: ADOPTED [UNANIMOUS]**
 31 **MOVER:** Ann Marie Moore, Treasurer
 32 **SECONDER:** Tere Onica, Supervisor
 33 **AYES:** Onica, June, Moore, Major, Vick

34 **9. APPROVAL OF MINUTES**

- 35 1. Township Board - Regular Meeting - Jul 17, 2017 5:30 PM
- 36 2. Motion to approve the minutes of the regular meeting of July 17, 2017 as presented.

37 **RESULT: ADOPTED [UNANIMOUS]**
 38 **MOVER:** Barry June, Trustee
 39 **SECONDER:** Patrick Major, Trustee
 40 **AYES:** Onica, June, Moore, Major, Vick

- 41 3. Township Board - Special Meeting - Jul 20, 2017 12:00 PM
- 42 4. Motion to approve the minutes of the special meeting dated July 20, 2017 as
- 43 presented.

44 **RESULT: ADOPTED [3 TO 0]**
 45 **MOVER:** Patrick Major, Trustee
 46 **SECONDER:** Ann Marie Moore, Treasurer
 47 **AYES:** Moore, Major, Vick
 48 **ABSTAIN:** Onica, June

- 49 5. Township Board - Special Meeting - Aug 1, 2017 4:30 PM
- 50 6. Motion to approve the minutes of the special meeting dated August 1, 2017 as
- 51 presented.

52 **RESULT:** **ADOPTED [4 TO 0]**
 53 **MOVER:** Tere Onica, Supervisor
 54 **SECONDER:** Ann Marie Moore, Treasurer
 55 **AYES:** Onica, Moore, Major, Vick
 56 **ABSTAIN:** June

57 **10. REPORTS**

- 58 1. SHERIFF DEPARTMENT ACTIVITY REPORT
- 59 2. FIRE DEPARTMENT ACTIVITY REPORT
- 60 3. BUILDING ACTIVITY REPORT
- 61 4. PLANNING COMMISSION ACTIVITY REPORT
- 62 5. ZONING BOARD OF APPEALS ACTIVITY REPORT

63 **11. PUBLIC COMMENTS**

64 None

65 **12. OLD BUSINESS**

- 66 1. TOWNSHIP HALL BUILDING RENOVATIONS
- 67 2. Motion to award the bid per specs for the building renovations to RBF Construction for \$98,910 and, also \$9,800 to be added to the base bid as presented in alternate #1 including approximately 40 linear feet of additional exterior wall reconstruction on the buildings east (front) elevation and \$39,500 for alternate #2 for approximately 120 linear feet of additional wall reconstruction on the buildings south and west elevations for a total cost of \$148,210.00.

73 **RESULT:** **ADOPTED [UNANIMOUS]**
 74 **MOVER:** Barry June, Trustee
 75 **SECONDER:** Patrick Major, Trustee
 76 **AYES:** Onica, June, Moore, Major, Vick

77 Matt Hart addressed the Board regarding building renovations. Two bids were received.
78 Matt Hart recommended the bid be awarded to RBF

- 79 3. Motion to amend the budget for building repairs and maintenance from \$65,000 by
80 \$100,000 to \$165,000 from GL#101-000.000-669.000 to GL#101-265-000-
81 930.000.

82 **RESULT: ADOPTED [UNANIMOUS]**
 83 **MOVER:** Barry June, Trustee
 84 **SECONDER:** Ann Marie Moore, Treasurer
 85 **AYES:** Onica, June, Moore, Major, Vick

86 4. Motion to accept the quote from Merto Sealcoat in the amount of \$1,996.90 to seal
 87 the Township Parking Lot.

88 **RESULT: ADOPTED [UNANIMOUS]**
 89 **MOVER:** Tere Onica, Supervisor
 90 **SECONDER:** Ann Marie Moore, Treasurer
 91 **AYES:** Onica, June, Moore, Major, Vick

92 5. DAR LANE FIRE INVESTIGATION CHIEF'S REPORT
 93 Fire Chief presented his report to the Board regarding the Dar Lane fire investigation.

94 6. CONSIDER AMERICAN TOWER LEASE EXTENSION

95 7. Motion to authorize the township supervisor and attorney to sign the American
 96 Towers amended lease extending the lease for each of eight (8) additional five (5)
 97 year terms with amendments to delete paragraph 7 and modify paragraph 13 per
 98 final review by the Supervisor and township attorney.

99 **RESULT: ADOPTED [UNANIMOUS]**
 100 **MOVER:** Patrick Major, Trustee
 101 **SECONDER:** Katie Vick, Clerk
 102 **AYES:** Onica, June, Moore, Major, Vick

103 Township Attorney David Lattie addressed the Board regarding the proposed lease with
 104 American Towers.

105 **13. NEW BUSINESS**

106 1. ACCEPT RESIGNATIONS: FIRE DEPARTMENT

107 2. Motion to accept letter of resignation from Lt. Terry Castor effective August 31,
 108 2017.

109 **RESULT: ADOPTED [UNANIMOUS]**
 110 **MOVER:** Ann Marie Moore, Treasurer
 111 **SECONDER:** Barry June, Trustee
 112 **AYES:** Onica, June, Moore, Major, Vick

113 3. Motion to accept the resignation of Fire Chief Fred Forys effective August 31, 2017.

114 **RESULT: ADOPTED [UNANIMOUS]**
 115 **MOVER:** Ann Marie Moore, Treasurer
 116 **SECONDER:** Patrick Major, Trustee
 117 **AYES:** Onica, June, Moore, Major, Vick

118 4. SET PUBLIC HEARING SEPTEMBER 18, 2017 AT 5:30 P.M. GALE LAKE SPECIAL
 119 ASSESSMENT WEED CONTROL

120 5. Motion to set public hearing for the Gale Lake Special Assessment District for weed
 121 control on Monday September 18, 2017 at 5:30 p.m. with the regular board meeting
 122 to immediately follow the Public Hearing.

123 **RESULT: ADOPTED [UNANIMOUS]**
 124 **MOVER:** Tere Onica, Supervisor
 125 **SECONDER:** Barry June, Trustee
 126 **AYES:** Onica, June, Moore, Major, Vick

127 6. REVIEW OF ASSESSING APPLICATIONS FOR FUTURE APPOINTMENT

128 7. Motion to hire William D. Thompson for assessing services for a total yearly amount
 129 of \$40,800.

130 **RESULT: ADOPTED [UNANIMOUS]**
 131 **MOVER:** Ann Marie Moore, Treasurer
 132 **SECONDER:** Barry June, Trustee
 133 **AYES:** Onica, June, Moore, Major, Vick

134 8. RESOLUTION #17-19 ON-CALL FIRE FIGHTERS PRELIMINARY OFFER OF
 135 EMPLOYMENT

136 9. Motion to approve Resolution #17-19.

137 **RESULT: ADOPTED [UNANIMOUS]**
 138 **MOVER:** Barry June, Trustee
 139 **SECONDER:** Ann Marie Moore, Treasurer
 140 **AYES:** Onica, June, Moore, Major, Vick

141 **WHEREAS,** Fire Chief Fred Forys has requested permission to offer preliminary offers of
 142 employment to the following individuals for potential membership as on-call fire fighters for Atlas
 143 Township Fire Department pending township board approval and their successful completion of the
 144 required physical examination and substance abuse testing;

- 145
- 146 1. AUSTIN KELLETT
- 147 2. BRETT BONDS
- 148 3. ALEKSANDRA SZABLA
- 149 4. RICHARD "PAT" PATTERSON

150 5. KYLE NEUMANN

151 6. SCOTT ALEXANDER

152 **NOW, THEREFORE BE IT RESOLVED** that the Atlas Township Board of Trustees does hereby
153 authorize the Fire Chief to offer preliminary employment to the list of individuals as provided as on-
154 call fire fighters for Atlas Township Fire Department contingent upon their successful completion of
155 the required physical examination and substance abuse testing.

156 10. EMPLOYEE REVIEW: FIRE DEPARTMENT

157 11. Motion to move to closed session per request of employee at 6:55 p.m.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Barry June, Trustee
SECONDER:	Ann Marie Moore, Treasurer
AYES:	Onica, June, Moore, Major, Vick

162 12. Motion to end the closed session and reconvene the regular meeting at 7:29 p.m.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Barry June, Trustee
SECONDER:	Ann Marie Moore, Treasurer
AYES:	Onica, June, Moore, Major, Vick

167 **14. PUBLIC COMMENTS**

168 Paulette Johnson, thanked Fire Chief Fred Forsys for his service to Atlas Township Fire
169 Department for 34 years.

170 **15. ATTORNEY COMMENTS**

171 None

172 **16. BOARD COMMENTS**

173 Clerk thanks Chief for his services.
174 June thanked Chief.
175 Ann Marie thanked Chief
176 Pat Major thanked Chief
177 Supervisor thanked the Chief for his services.
178
179 Need to look at drone ordinance and Chinese lanterns.

180 **17. INFORMATION/FUTURE BUSINESS**

181 **18. ADJOURNMENT**

182 1. Motion to adjourn the meeting at 7:30 p.m.

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184
185
186

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Ann Marie Moore, Treasurer
SECONDER: Tere Onica, Supervisor
AYES: Onica, June, Moore, Major, Vick