



# ATLAS TOWNSHIP, MI

## TOWNSHIP BOARD

**DRAFT MINUTES • JANUARY 24, 2019**

**Budget Worksession Meeting**

**Township Hall**

**12:00 AM**

**7386 S. Gale Rd, Grand Blanc, MI 48439**

1 **1. CALL MEETING TO ORDER**

2 **2. ROLL CALL**

| Attendee Name   | Title      | Status  | Arrived |
|-----------------|------------|---------|---------|
| Tere Onica      | Supervisor | Present |         |
| Barry June      | Trustee    | Present |         |
| Ann Marie Moore | Treasurer  | Present |         |
| Patrick Major   | Trustee    | Present |         |
| Katie Vick      | Clerk      | Absent  |         |

3

4 **3. STAFF PRESENT**

5 Fire Chief Steve Bullen was present.

6 **4. APPROVAL OF AGENDA**

7 **5. PUBLIC COMMENTS**

8 Doreen Hogness- Budget expenses. Legal expenses.

9

10 Paulette Johnson- Atlas Park funding. Metro Act fees. Pathway use and future routes.

11 **6. OLD BUSINESS**

12 1. General Fund Budget Review

13 Board member Moore asked to be excused at 6:30 p.m. The board discussed Other  
14 Business first to accommodate the Treasurer's request. The Item under Other Business:  
15 Request for funding to limestone Atlas Park pathway. Funding will be provided by the  
16 Recreational Pathways fund.

17

18 This need was mentioned in December 2018. Trustee June stated that with the weather,  
19 now may be a better time to get approval for limestone to be dumped and spread  
20 instead of waiting for spring. The total cost was estimated at \$15,000.00.

21

22 Discussion and review started with the Fire Fund. Fire budget looked good. A bid packet  
23 for a new truck will happen this year. The Fire Department will need financial help from  
24 the township. The department has about \$250K in savings and about \$200K in  
25 investments. The truck will likely cost \$450K.

26

27 The Chief requested an increase for Assistant Chief, Ed Klimek all the additional time and  
28 work he does. The Assistant Chief developed and launched the ATFD web-site; he  
29 continues to do all of the reporting and payroll responsibility he had as Captain; He  
30 works 20-hours per week on average, not including calls. The Chief and Assistant Chief  
31 have been mapping out and planning to install wells to make water available in every

32 quadrant of the township so that everyone is within a 3-mile radius of a water source.  
 33 They plan to revisit the ISO ratings as the wells are installed. A performance review will  
 34 be provided to support the request for increase.  
 35

36 The board reviewed the General Fund Budget by line item. Extra-voted revenue for fund  
 37 101, 206, 266, and 255 will not be available until after the Board of Review takes place.  
 38

39 The township remodel cost is unknown. New building codes such as sensor lighting will  
 40 add cost. Construction will likely span two fiscal years. The Building Inspector is  
 41 reviewing blueprints for bid specs.  
 42

43 101-101.000-865.000 was recommended at \$1,500.00  
 44 101-101.000-920.000 was double the budgeted amount. Expenses were booked in the  
 45 wrong account and have to be reclassified. The board reviewed specific GL numbers with  
 46 overages. Until reclassification occurs, the Supervisor will not recommend amendments.  
 47

48 Grant revenue and expenses are needed from the Clerk to budget CDBG Public Service  
 49 funds.  
 50

51 The Supervisor is waiting for budget information from the following departments: 190,  
 52 215, 253, and payroll information to calculate increases.  
 53

54 The current CPI is 1.95%. Cost of Living for all departments was established in prior  
 55 years as the method for increases. The Supervisor elected not to add COLA to her  
 56 department wage with trustee objections; when declined by officials in the past inequity  
 57 of wages were created for future officials.  
 58

59 Road repairs and maintenance will require a hit to the general fund. Atlas has \$209K of  
 60 matching funds available. Limestone will cost about \$130K independent of the 50/50  
 61 funding. Green Road was discussed. Trustee June will engage the GCRC with input on  
 62 what can be done to facilitate road construction and minimize cost.

63 2. Motion to approve \$15,000.00 from the Recreational Pathways Fund to purchase  
 64 limestone for the path in Atlas Park.

|    |                  |                         |
|----|------------------|-------------------------|
| 65 | <b>RESULT:</b>   | <b>ADOPTED [3 TO 0]</b> |
| 66 | <b>MOVER:</b>    | Tere Onica, Supervisor  |
| 67 | <b>SECONDER:</b> | Patrick Major, Trustee  |
| 68 | <b>AYES:</b>     | Onica, Moore, Major     |
| 69 | <b>ABSTAIN:</b>  | June                    |
| 70 | <b>ABSENT:</b>   | Vick                    |

71 Trustee June abstained due to his employment with Genesee County Parks. June  
 72 commented on the additional work that will be done by the County Park, such as the  
 73 installation of cross-tubing and the need for Woven Geo-Textile fabric.

74 **7. NEW BUSINESS**

75 1. Any Other Business

76 No other business was discussed.

77 **8. BOARD COMMENTS**

78 **9. ADJOURNMENT**

79 The meeting adjourned around 7:30 p.m.